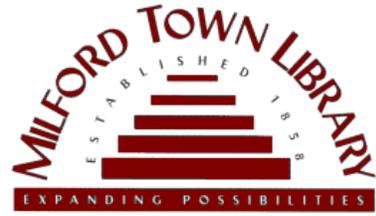


Milford Town Library

Hotspot Lending Policy



Who Can Borrow a Hotspot?

Any resident from a municipality certified in the State Aid to Public Libraries program by the Massachusetts Board of Library Commissioners is eligible to borrow a hotspot. Patron registration in the library system shall be required.

Hotspot borrowers must be 18 years old and in good standing with the library.

Only one hotspot is allowed per household. Each hotspot will support up to 10 connected devices.

For How Long?

Hotspots may be borrowed for 2 weeks, with no renewal.

Hotspots must be returned to the Milford Town Library only and may not be checked out again for at least a 24-hour period.

Fines and Fees

There is a fee of \$2 per day if a hotspot is not returned by the due date.

Loss or Damage.

Patrons will be held monetarily responsible for loss or damage, and borrowing privileges will be affected.

Acceptable Use

Borrowers will adhere to the library's internet safety policy when using the mobile hotspot:

<https://www.milfordtownlibrary.org/library-policies/pages/internet-safety-policy>

While checked out, the hotspot remains the responsibility of the borrower. Borrowers should not lose control of the device by lending to friends or associates.

Any attempt to alter the configuration of the hotspot is strictly prohibited and may result in loss of borrowing privileges.

Procedures

Hotspot Availability

Hotspots may be reserved --just like a book-- through the library catalog -

<http://catalog.cwmars.org/eg/opac/home> - or by calling the information desk at: (508) 473-2145 x219, during normal business hours.

Hotspots are filtered by default using Verizon's content filtering for education. Borrowers may request that hotspot filtering be disabled by contacting the library at 508-473-2145 ext. 214, 215 or 218. The library will not ask for a stated reason.

The hotspot should be picked up within 7 days, or it will be set aside for the next user.

Hotspots should be returned to the Circulation Desk. Do NOT return hotspots in the book drop.

Hotspots should be returned with the plug, USB cord, SIM card, battery and case to the Library in the same good working condition as it was when it was checked out.

If the hotspot is not returned within 3 days after the due date, service will be turned off and the hotspot will become unusable.

If the hotspot is damaged or not working, return it to the Library, and report the nature of the damage to a staff person.

Problems? Direct borrower technical support is provided by Verizon to library hotspot borrowers at: **1-800-922-0204**, or by calling the library information desk at: (508) 473-2145 x219, or emailing the library at reference@milfordtownlibrary.org.

Disclaimers

The Library is not responsible for any files, data or personal information accessed/transmitted using the hotspot.

The Library will have no liability for direct, indirect or consequential damages related to the use of the mobile hotspots, including loss of data, or privacy invasions. Those who use the hotspots do so at their own risk and assume full liability for their actions.

Hotspot users are accessing the internet through the Verizon network, not the Library's network.

Illegal acts involving Library equipment or services may also be subject to prosecution.

Approved by the Board of Library Trustees

October 13, 2022

Milford Town Library, 80 Spruce Street, Milford, MA 01757

Phone 508-473-2145

<http://www.milfordtownlibrary.org>