Wireless Printing Instructions

**Step 0: Register!**

Before you can submit wireless printing jobs (from any location with any device!), you first need to register an email address at the following website: [http://siteup.ocsinc.ca/site/register](http://siteup.ocsinc.ca/site/register)

Be sure to select “Milford Town Library” from the site list!

**Step 1: Submit Print Job!**

There are three options for wireless printing:

1. Upload files at the following address: [https://siteup.ocsinc.ca/MilfordPL](https://siteup.ocsinc.ca/MilfordPL)

2. Email your print job as an attachment to bwletter1@ocsinc.ca for b&w printing.

3. Email your print job as an attachment to colorletter1@ocsinc.ca for color printing.

**Step 2: Print!**

After either submitting or emailing your print job, you will find your document waiting to be printed at the Library’s print release station!

Your wirelessly printed documents will remain in the print release queue for 6 hours.